

Student Handbook 2009/2010

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A warm welcome to all students in Friedensau!

We hope you will feel at home here in Friedensau,

You are not entering a perfect, holy world here -- Friedensau includes joy and confidence, love and trust, but also, since our world is not an ideal world, feelings of fear and need may arise.

Try to remember what God has blessed you with. When you realize how special and valuable you are and realize how many people are supporting you, your experience will be more appreciated. Engage yourself wholeheartedly in your studies and pursuits and your time in Friedensau will turn into a celebration that we can enjoy together. With this attitude your studies will be successful and you will be able to live the life that God has intended for you.

Don't allow unavoidable problems that you may face in Friedensau distract you. Keep the joy of living in your heart and that will help you to see complex situations as a challenge. One day you will look back and be proud and happy that you managed and mastered every step with God's help.

If you become discouraged during your time here, focus on the positives, your gifts and blessings, and your outlook will improve.

This little handbook was compiled to make your stay here easier. It contains some useful information that you may need to refer to from time to time. It is worth taking a look!

Let me repeat: It's great to have you here! A lot of people are looking forward to this new semester with you. Let us enjoy it together!

Best wishes,

Wolfgang Stammer

and Berit Hummel

(Residence Hall Deans)

President's Office

The President's office is located on the first floor of Otto-Lüpke-House.

Prof. Johann Gerhardt

(Room 106) President

Johann.Gerhardt@ThH-Friedensau.de

(by appointment)

Tel. 131

Dr. med. Edgar Voltmer

(Room 301)

Edgar.Voltmer@ThH-Friedensau.de

(by appointment)

Tel. 203

Aila Stämmler

(Room 107) Secretary for the Rectors

Rektorat@ThH-Friedensau.de

Mon - Fri 08.30 -12.30am

Tel. 130

Admissions Office

Irina Heinz

(Room 108) Academic Foreign Office and International Student Affairs, Admissions, Student Affairs

Zulassungsamt@ThH-Friedensau.de

Mon, Tue, Thur 9:00 -12:00am

Tel. 134

Deans' Office

The Deans' offices for the theology department and Christian Social Science are located on the first floor of Otto-Lüpke-House.

Theology

Dr. Friedbert Ninow

(Room 103) Dean of Theology

Friedbert.Ninow@ThH-Friedensau.de

(by appointment)

Tel. 132

Lilli Unrau

(Room 102)

Registrar, examination office for the Theology department.

Theologie@ThH-Friedensau.de

Mon - Fri 9:00 - 12:00am

Tue - Thur 1:30 - 03:00pm

Tel. 133

Christian Social Science

Prof. Dr. phil. Horst Rolly

(Room 105) Dean CSS

Horst.Rolly@ThH-Friedensau.de

Wed 1:00 – 4:30pm

Except every second Wednesday of the month.

(also available by appointment)

Tel. 137

Martina Fraschke / Iris Müller

(Room 101/ 104) Registrar

Examination office for the department of
Christian Social Science

Sozialwesen@ThH-Friedensau.de

Tues 9:00am – 11:00am

Wed 1:30pm – 3:30 pm

Thur 9:00am – 11:00am

(and by appointment)

Tel. 150/ 128

Internship Office

Christian Social Science

(Room 306 b)

Dipl. Päd. Annerose Nickel

Annerose.Nickel@ThH-Friedensau.de

(by appointment)

Tel. 189

German as a Foreign Language

(Room 203)

Elke Siebert

Elke.Siebert@ThH-Friedensau.de

Tel. 206

Courses of Study at ThHF

Theology

- Bachelor of Arts in Theology
- Master of Arts in Theology
- Master of Theological Studies (English)
 - Mission Studies
 - Adventist Studies

Christian Social Science

- Bachelor of Arts Social Work
- Master of Arts Social and Health Management
- Master of Arts International Social Science (English)
- Master of Arts in Counselling

Music

- Music pre-university course
- Church Music "C"

German as a Foreign language

- German Intensive Course: TestDaF
- Certificate in German as a Foreign Language
- Goethe-Institut Diploma
 - Beginners' German Language Diploma (KDS)
 - Advanced German Language Diploma (GDS)

Institutes

Historical Archives of the Seventh Day Adventist Church in Europe

Dr. D. Heinz

Daniel.Heinz@ThH-Friedensau.de

Ahornstr. 3, rooms 0-01; 0-03

Tel. 155 or 156

Institute for Biblical Archeology

Dr. F. Ninow

Friedbert.Ninow@ThH-Friedensau.de

Wilhelm-Lesowski-House

Tel. 138

Institute for Development Cooperation

Prof. Dr. phil. H. Rolly

Horst.Rolly@ThH-Friedensau.de

Otto-Lüpke-House, Room 105

Tel. 148 or 137

Institute for Family and Social Research

Andreas Bochmann, PhD

Andreas.Bochmann@ThH-Friedensau.de

Otto-Lüpke-House, Room 302 a

Tel. 190

Institute for Music Therapy

P. Jürgens, Music therapist

Tel. (0 30) 8 13 50 80

Institute for Addiction and Dependency Issues (ISA)

Prof. Dr. med. Lothar Schmidt

Mensa, (Room 210)

Tel. (0 30) 8 15 26 82

Institute for integrated Child, Youth and Adult Work

Prof. Dr. phil. W. Noack

Winfried.Noack@ThH-Friedensau.de

Otto-Lüpke-House, Room 311

Tel. 139

Institute for Church Music

André Hummel

Degree in Church Music

Andre.Hummel@ThH-Friedensau.de

Music Building

Tel. 122

Karola Vierus

Degree in Church Music

Karola.Vierus@ThH-Friedensau.de

Mensa, Room 205

Tel. 212

Institute for Religious Freedom at ThH-Friedensau

Dr. jur. Harald Mueller

Harald.Mueller@ag-ha.Niedersachsen.de

Tel. (0 05 11) 3 47 31 80

Library

The university library is located next to the nursing home.

Further Information:

<http://bibliothek.thh-friedensau.de>

Opening hours:

Sun	9:00 am – 10:00 pm
Mon- Thu	8:00 am – 10:00 pm
Fr	8:00 am- 1:00 pm

(usually closed academic holidays/bank holidays. Please see notices and/or website)

Collection

The collections focus on Theology, Social Science and Music.

Particular collections include Adventist material in German as well as the library for Free Church research.

The library presently comprises of 330 periodicals as well as some 90,000 books, audiovisual material and approximately 15,000 sheet music items.

There are about 330 periodicals stored in hard copy as well as 4,500 online periodicals that are accessible to students on the whole campus. (<http://search.epnet.com>).

Searching the collection

The complete library collection is categorized in an electronic catalog (OPAC) and can be accessed from the numerous PCs located in the library.

View the online database at <http://bibliothek.thh-friedensau.de/webopac/FriedBIB/bib>

Loans

All material is freely accessible and most is available for loan (periodicals may only be copied).

Loans are free of charge.

The loan period is four weeks. A maximum of two loan extensions per item is possible.

In the event that deadlines are changed, notice will be posted.

Inter-Library Loans

Items that are not in the library collection can be requested online from our partner libraries as an inter-library loan or document delivery at <http://www.gbv.de> Requests incur a cost of 1.50€ per item (PIN Codes are available at the counter).

The library orders and items are delivered to an Ariel document delivery station, with online documents being sent online.

Internet

The library has eight computers with internet access (in addition to 2 computers with internet access on the first floor) and more than 100CD-ROM databases for research purposes.

All PCs are connected to a printer allowing for the printing of search results.

The digital library also contains online encyclopedias and standard works, in addition to full text documents.

Photocopying

2 photocopiers and a scanner are located in the copy-room, 1 photocopier is also in the locker-room. Photocopy cards are available from the administration office or at the library counter (0.07€ per copy).

Book Purchase

The library sells duplicates and other items. Items for sale are registered in the following database (<http://bibliothek.thh-friedensau.de/webopac/friedbib/dublette>)

Book Readings / Exhibits

From October to May the library offers readings and other events. Exhibits about the readings and other subjects will be in the library foyer.

Children's Library

The library offers a special reading area for children near the periodicals (level 1).

Library café / Water cooler

Users and the public are invited to enjoy the library café on the right of the entrance. The water cooler is located next to the elevator on (level 2).

Contact Details

Library Manager/ Director
Ralph Köhler, Wiss. Bibl.
Ralph.Koehler@ThH-Friedensau.de

Ahornstr. 3, Room 2-01

Tel. 136 or 536
Fax 159 or 120

Periodical Management
H. Oestreich, Library Assistant
Hannelore.Oestreich@ThH-Friedensau.de

Ahornstr. 3, Room 2-02

Tel. 147

Lending/ Library Counter
Leihstelle.bib@ThH-Friedensau.de

Tel. 135

Book ordering

Specialist for church needs
Trautenaustraße 14
10717 Berlin

Tel. (0 30) 8 73 28 24
(0 30) 8 62 19 90

Opening Hours
Mon. - Fri. 09.00 - 2.00pm

Administration / Office

The university administration and management facilities are located in the ad building/cafeteria. The reception/cashier is on the ground floor to the left. The marketing and management offices can be found on the right hand side of the first floor. The employees in the administration office are the ones to contact for non-academic matters including student accounts.

Roland Nickel

Chancellor

Roland.Nickel@ThH-Friedensau.de

(by appointment)

Tel. 100

Martina Lucke

Secretary for the Chancellor

Kanzlei@ThH-Friedensau.de

Tel. 107

Ramona Bräutigam

Reception

Hochschule@ThH-Friedensau.de

Tel. 9

Monika Schulle

Accounting Manager/ Head/ Chief Accountant

Monika.Schulle@ThH-Friedensau.de

Tel. 111

Ute Pirk

Accounting Office

Ute.Pirk@ThH-Friedensau.de

Tel. 114

Linda Schulze

Administration Office

Linda.Schulze@ThH-Friedensau.de

Tel. 113

Administration Opening Hours

Mon 9:15am – 1:30pm

Tues 9:15am – 1:30pm

Wed 9:15am – 3:15pm

Thur 9:15am – 1:30pm

Fri 9:15am – 1:30pm

Fax 120**Martin Glaser**

Marketing and Public Relations Manager

Marketing@ThH-Friedensau.de

Tel. 127

Dietmar PäschelMarketing and Public Relations
AssistantDietmar.Paeschel@ThH-Friedensau.de

Tel. 116

University Computer Center

Ramona Bräutigam (head)

ramona.braeutigam@thh-friedensau.de

Tel. 9

145

Christoph Wendler

christoph.wendler@thh-friedensau.de

Tel. 165

Maintenance**Emergency Service / Contact**

In case of emergencies on campus, the maintenance department can always be contacted.

Tel. 200

Working Hours

Mon – Thur 6:30am – 3:45pm

Wed 6:30am – 4:30pm

Fri 6:30am – 12:00pm

Repairs and Maintenance Requests

Ideally, any damage should be reported immediately to the maintenance team who will then issue a repair order. Repair orders may also be obtained from the administration office and submitted to the maintenance leader, Rüdiger Schröter.

Vitali Taranjuk, Wolfgang Stammer, and Berit Hummel are the contact persons for students (s. Residence Halls Deans).

Rüdiger Schröter

Maintenance Leader

Office : Ad building, 2nd Floor. Room 208

Tel. 115

Susanne Sawallisch

Secretary, Maintenance Dept.

Office : Ad building, 2nd Floor

Tel. 172

Mon, Thurs,

Wed, 8.00am – 12.00 pm

Erhardt Rybarsch

Motor Pool

Tel. 173

Reinhard Siebeneicher

Motor Pool

Tel. 174

Kathrin Opitz
Grounds Dept.

Tel. 175

Wolfgang Heiland
Locksmith

Tel. 176

Ralph Spiegler
Carpenter

Tel. 177/180

Residence Halls Deans

The offices for the residence halls deans are in the men's residence hall Ludwig-Richard-Conradi-House.

An der Ihle 1, Rooms 103 and 105.

Office Hours

Mon – Fri 9:30am – 12:30pm

(Fixed office hours just during lecture period. If the office is not occupied, please leave a message on the office answering machine or send an e-mail.)

Wolfgang Stammler

Head Dean, Student Residences
Wolfgang.Stammler@ThH-Friedensau.de

Tel. 140

Berit Hummel

Dean, Student Residences
Berit.Hummel@ThH-Friedensau.de

Tel. 141

Deans' Assistants

The assistants represent Wolfgang Stammler and Berit Hummel in almost all tasks related to the dormitory area. Ask them in particular for necessary repairs.

Vitali Taranjuk

Tel. 382

Student Facilities

Student Council

The student council represents the interests of students and is open to their requests, wishes, and suggestions. All members of the student council serve as contact persons with whom to discuss pertinent issues.

The student council sees itself as a link between the student assembly and the board in addition to other bodies of the university and public. The council is elected by the student body at the end of the academic year for the next parliamentary term (1 year).

Student Advocate

The student representatives are members of the student council and also represent the student body in various committees.

Student Center (StuZ)

StuZ is a place organized by students for students (chats over tea, a student cafe, parties, games, videos, lounges, music, home group meetings etc...). It is located on the ground floor of Erich-Meyer-House. (see page 21)

Student Meetings

On Wednesdays at 10:30am the student body meets in the aula or in another room as posted.

1st Wed of the month

- Rector's assembly

2nd Wed of the month

- free

3rd Wed of the month

- assembly by department

4th Wed of the month

- Entire student body assembly

Study Group "Addiction"

This study group deals with questions pertaining to addiction and prevention. Meeting dates as announced.

AFIS

→Study Group for International Students

This student group is here to help you with any questions about student life.

Jeferson Cardoso de Oliveira:

Tel. 0174 / 80 27 586

The Student Union

The student union for Friedensau Adventist University is based in Magdeburg. It is, amongst other things, responsible for the endorsement of entitlements under the Occupational Training Act (for German citizens). The Application for training assistance must be renewed annually.

Office and Address

Studentenwerk Magdeburg
J.-G.-Nathusius-Ring 5
39106 Magdeburg

Postfach 40 53
39015 Magdeburg

Tel. 03 91/ 67 03

Fax 03 91/ 67 11 513

Information, forms or feedback on questions can also be directed to Martina Lucke, the secretary to the Chancellor. Once a year the assembly meeting addresses key points relating to the Occupational Training Act.

University Committees

Board of Trustees

The board of trustees represents the institutions that support the university and votes on the key issues of the university.

The Board of Trustees consists of representatives from the Euro-Africa Division, from the two German Unions, the Central German Conference,

community members, the school "Marienhöhe" as well as the Rector and the Chancellor of the university.

The Rectorate

The Rectorate is the president's administrative board, mostly responsible for structural issue.

Members: the Rector, Deputy Rector, Deans of Theology and Social Science, Chancellor, and the Dean of Students.

The Senate

The Senate consists of the Rector (Chairman), the Deputy Rector, the Deans, the department heads, librarian, and student representatives from each department.

The senate is concerned with academic matters. A student representative from each department is a member of the Senate, thus representing the student interests at large.

Guest Members: the Chancellor, Dean of Students, pastor, lecturers, registrars, and others.

Theology Department Council

Members include all the professors and lecturers teaching in the Theology Department in addition to a student representative each from the BA and MA student groups.

The department council supports the work of the department head and the Dean of Theology.

Christian Social Science Council

Members include all the department heads and individual lecturers teaching in the Christian Social Science Department in addition to a student representative each from the BA and MA student groups.

The department council supports the work of the Dean of Christian Social Science and meets every second Wednesday of the month while studies are in session.

Economic and Coordination Committee

The Chancellor's committee (WiKo) is responsible for all non-academic decisions of the university.

Members: the chancellor, deputy rector, the maintenance manager, the accounting manager, the student advocate and a professor.

Guest Members: the nursing home manager and the district mayor.

The Finance Committee

The finance committee is a sub-committee of the Economic and Coordination Committee. Among others, this committee is responsible for non-academic decisions related to student administration

Members: the chancellor, head of admissions and the dean of students.

Scholarship Fund Committee

The Scholarship Fund Committee meets in May and June to process applications for scholarships submitted for the following academic year. Students must submit applications before the deadline in order to qualify for consideration of a scholarship. Application forms are available at the reception Desk.

Members: the Dean of Theology, the Dean of Social Science, a professor and representatives from the Friends of Friedensau Foundation, the admissions director, and the Dean of Students (Chairman).

The Nutrition Committee

Members of the student body, the district and the kitchen staff meet at irregular intervals to discuss dietary issues and various suggestions and proposals relevant to the cafeteria.

Members: The cafeteria manager, representatives, the chancellor, the guest house manager, two students and the dean of students (chairman).

The Library Committee

The library committee meets regularly and is responsible for the structure, organization, and planning of library matters.

Members: the head librarian, the rector, the Dean of theology, the Dean of social science, 2 student representatives of each department.

The Town Council of Möckern

Friedensau is a district of the town of Möckern.

Chairman: Frank von Holly

Town Council and Friedensau
Representative: R. Nickel

Town Council Friedensau

Chair: district mayor Chr. Maaß

Friedensau Adventist Church Board

The Friedensau Adventist Church Board is responsible for important subjects and issues concerning the Friedensau Church community.

Academics

Course Information

For information about the study programs, lectures, class details, contact details, and to view the study guide, refer to our website:

www.thh-friedensau.de

Study Abroad

Information about study abroad programs are available from the admissions office.

Tuition and Expenses

At the end of the academic year the finance office provides fact sheets on grants and funding opportunities for the coming year.

Each student will receive a finance plan detailing the payment schedule to be met during the course of their studies. Deductions will be made monthly from the student's account. Statements are given to students after the 10th of every month or upon request.

Students with inquiries relating to the financing of their studies can meet with the chancellor, Roland Nickel, to discuss payment options.

International Student Identity Card

With the international student ID card ISIC, students get discounts and special services worldwide. You can get it from Irina Heinz (admissions office); it has to be renewed annually.

A passport photo is required for the application.

Cost: 12.00€

Friedensau

The office for the district administration is located in the nursing home manager's office.

Christoph Maaß, District Mayor

Tel. 6-10 00

Friedensau Fire Department

The Friedensau Fire Fighters make sure we and our surrounding area are protected in case of fire around the clock. Students, professors and other inhabitants work together in this team. You are very much welcome to join, to have fun and to be affirmed as an important contributor to our community!

Time needed:

Every two weeks 1.5 hours of training; five to ten emergencies.

Team leader: Dietmar Päschel

Tel. 116

E-Mail: dietmar.paeschel@gmx.de

Kindergarden

An der Ihle 11
39291 Friedensau

Contact: Frau Wolf

Tel. 72 84 97

Children and Youth Center "Die Klappermühle"

Pathfinders

Sunday: 09.30am - 12.30pm
(every second Sunday)

Pathfinderleader:

Eric Metzner and Christian Schleif

Bible Garden

The bible garden is in the park, between Otto-Lüpke-Haus, Sophie-Hoyer-Haus. This garden was designed with great care and attention by Dr. Kurt Frantz. It contains plants mentioned in the Bible or growing in Bible countries.

One request: Please allow others to enjoy the flowers and fruit. Please don't pick or touch the plants. The citrus fruits have been treated with toxic pesticides.

Behavior in the Grounds

The grounds of Friedensau are secured by fences. Please inform your children to respect these boundaries. The water in the creek and ponds on campus is quite deep, and children could drown there.

Registration Office

The Residents' Registration Office for the Friedensau community is located in the town hall of Möckern (Friedensau is a part of Möckern). You are required to register here as a primary or secondary resident of Friedensau. For Friedensau it is a financial advantage if you register your primary residence in the community.

Address

Verwaltungsgemeinschaft Möckern,
Einwohnermeldeamt
Am Markt 10
39291 Möckern

Tel. (03 92 21) 95-140

Opening Hours

T.	09.00am - 12.00pm 01.00am - 04.00pm
Th.	09.00am - 12.00pm 01.00am - 06.00pm
F.	09.00am - 12.00pm

District Administration Jerichower Land

The District Administration offices are located in Burg and Genthin.

This is where you register your car or change registration.

Address

Landkreis Jerichower Land
Bahnhofstr. 9
39288 Burg

Tel. (0 39 21) 9 49-0

E-Mail: Post@lkjl.de

Landkreis Jerichower Land,
Brandenburger Str. 100
39307 Genthin

Tel. (0 39 33) 9 49-0

Fax: (0 39 33) 9 49-10 98

Opening Hours

T., Th., Fr.	09:00am – 12:00pm
T.	01:00pm – 04:00pm
Th.	01:00pm – 05:00pm

(It is advisable to call first to confirm opening hours.)

Housing Assistance / Social Welfare Office

Sozialamt/ Social Welfare Office
Bahnhofstraße 8/9
39288 Burg

Tel. (0 39 21) 9 49-50 00

Health Care

Doctors

A variety of medical services and doctors are available locally. More listings can be found in the Yellow Pages (a copy is available in the administration office):

General Practitioners

Dr. med. K. Adomat
Südring 1a
39288 Burg
Tel. (03921) 98 31 78

Dr. med. K. Konkolewski
Unterm Hagen 21
39288 Burg
Tel. (03921) 23 30

Medical Specialists

Dr. med. D. Hansen &
Dr. med. P. Lemme
Specialist for Surgery
Brüderstraße 8
39288 Burg

Tel. Dr. Hansen (0 39 21) 40 90

Tel. Dr. Lemme (0 39 21) 23 47

Dr. med. Schikowski
Specialist for gynecology
Kreuzgang 10
39288 Burg
Tel. (0 39 21) 98 68 31

Dr. med. B. Hennig
Specialist for Gynaecology and
Obstetrics
In der Alten Kaserne 16
39288 Burg
Tel. (0 39 21) 98 11 79

Dr. med. M. Arensmeier
Specialist for Skin Diseases/
Bahnhofstr. 7
39288 Burg
Tel. (0 39 21) 98 32 22

Dentists

Dr. med. G. Brumme
Dentist
Burgerstr. 23 B
39291 Möckern
Tel. (03 92 21) 72 80

Kerstin u. Andreas Wolfskämpf Dentist
Breiter Weg 22
39288 Burg
Tel. (0 39 21) 23 74

Holger u. Sabine Müller
Dentist
In der Alten Kaserne 16
39288 Burg
Tel. (0 39 21) 98 32 61

Eye Specialist

Dipl. med. Iris Wolter
Eye Specialist
In der Alten Kaserne 16
39288 Burg
Tel. (0 39 21) 98 15 03

Optometrists

Beyroth-Optik
C. u. R. Wohlfarth GbR
Schartauer Straße 13
39288 Burg
Tel. (0 39 21) 98 84 66

Fielmann-AG & Co.
Schartauer Str. 3
39288 Burg
Tel. (0 39 21) 98 84 03

Hospitals

Burg District Hospital
August-Bebel-Straße 55 A
39288 Burg

Tel. Zentrale (0 39 21) 9 60

Jerichow Day Clinic
Karl-Marx-Straße 35
39288 Burg

Tel. (0 39 21) 94 46 16

University Clinic
Leipziger Straße 44
39120 Magdeburg

Tel. Zentrale (03 91) 67-01

Waldfriede Hospital
General Surgery
Gastrointestinal Surgery

Argentinische Allee 40
14163 Berlin/ Zehlendorf

Tel. Zentrale (0 30) 8 18 10-0
E-Mail: info@waldfriede.de
Internet: www.waldfriede.de

Health Insurance Providers

AOK Sachsen-Anhalt
Bahnhofstraße 4
39288 Burg

Tel. (01 80) 2 26 57 26

DAK
Bahnhofstraße 7
39288 Burg

Tel. (0 39 21) 9 32 10

BARMER Ersatzkasse
Brüderstr. 8
39288 Burg

Tel. (01 85) 00 19 60 50

IKK gesund plus
Schartauer Str. 13
39288 Burg

Tel. (0 39 21) 63 64-0

Pharmacies

Emergency service → see the daily newspaper

A number of pharmacies are located in Burg or Möckern:

Löwen-Apotheke
Markt 29
39288 Burg

Tel. (0 39 21) 98 79 10

Süd-Apotheke (Marktkauf)
Zibbeklebener Str. 7
39288 Burg

Tel. (0 39 21) 4 54 89

Rats-Apotheke
In der Alten Kaserne 16
39288 Burg

Tel. (0 39 21) 94 40 85

Erlen-Apotheke (bei Edeka)
Burgerstraße 23
39291 Möckern

Tel. (03 92 21) 2 62

Spiritual Life

All residents are cordially invited to attend any of the many meetings and get-togethers arranged by the Adventist churches in Friedensau and in the local community.

Morning Worship

Morning worship is held by the lecturers or course participants daily, ten minutes before the first lecture or tutorial of the day

Evening Worship

In the chapel of the Retirement Home, daily at 7:00 pm.

“Meeting Under the Word”

All employees, professors and students are invited to meet on Wednesday, 9:45 a.m. (every two weeks) in the Aula for the university devotions (“Begegnung unter dem Wort / Meeting under the Word”)

Vespers

You are invited by the university and Adventist church community to attend Friday night vespers. The vespers program is diverse, as is Friedensau itself, and begins in the auditorium or in the “STUZ” on Friday evenings at 7:30pm.

Prayer Room

The room for intercession and prayer (Conradi-House, first floor) is available for all who wish to use it for prayer and reflection. The room is not intended for use as a living room but rather a quiet room where one may silently meet God. Whoever would like to have free access to the prayer room with their transponder key can contact Wolfgang Stammler.

Tel. 140

If you have any questions or suggestions concerning spiritual life in Friedensau feel free to contact

Jasmin Peka (0162 / 6 99 44 66) or
Oliver Schwenger (0176 / 40 19 12 11)

Counseling

The following persons are available for confidential counseling and encouragement:

Wolfgang Stammler

Tel. 140 (private 224)

Pastor Gerald Hummel

Tel. 285
(private: 01 60 - 99 17 21 19)

Dittmar Dost (Chaplain)

Tel. 247

The Adventist Church

All those who live and study in Friedensau are most welcome to attend church in Friedensau or other local Adventist churches:

Hearty welcome!

Friedensau Adventist Church

Pastor:

Gerald Hummel
An der Ihle 19
39291 Friedensau

Tel. 285

Service:

Sabbath 10.00 Uhr

in the “Kapelle”, in the “Aula” (“All Nations”) and in the Retirement Home

Advent Youth Meeting in the Mill (next to the Ihle-Shop)

Sabbath 4.00pm - 6.00pm

Book Service:

The Friedensau Adventist church has a book service that is coordinated by Martina Fraschke Tel: 150 (office)

Written Orders:

- Bible study book (in German or English)
- „Advent Echo“

- Quartely lesson pamphlets are available at the beginning of each quarter.

Book Purchase:

purchases may be made immediately after church (invoice) or by order. (Contact: Verena and Ralph Köhler.)

In Friedensau there are quite a lot of small group and prayer group activities.

Information and contact person:

Stefan Höschele

Tel.: 310

Möckern Adventist Church

Adventhaus Gartenstraße 7

Pastor:

Michael Schwindt

(see the Magdeburg Adventist Church)

Service:

Sabbath 09.30am

Burg Adventist Church

Adventhaus Hinter Sankt Petri 5

Pastor:

Olaf Vogt

Große Brahmstr. 7

39288 Burg

Tel. (01 76) 96 11 10 38

E- Mail olaf.vogt@adventisten

Service:

Sabbath 9.30am

Genthin Adventist Church

Adventhaus Brandenburger Str. 77

Pastor:

Olaf Vogt

(See the Burg Adventist Church)

Service:

Sabbath 10.00am

Magdeburg Adventist Church

Adventhaus Beethovenstraße 8c

Pastor:

Michael Schwindt

Kornblumenring 10 a

39326 Glindenberg

Tel. 039201 / 28 13 45

01 73 / 9 30 80 22

Service:

Sabbath 9.30am

**Guest House/
Accommodation**

The university guest house, managed by Ruth Walz, has approximately 45 beds available for guests

Reservation

R. Walz Mon.-Fri. 9.00- 12.00 am

Tel. Guest House, office 160

Tel. Guest House, reception 163

Price per night (guest house)

single room (p. p) 32,00 €

double room (p. p.) 27,00 €

triple room (p. p) 24,00 €

(bed linens included)

Price per night (in residence halls)

single room (p. p.) 17,00 €

double room (p. p.) 16,00 €

triple room (p. p.) 12,00 €

(bed linens included)

Price per night (apartment)

single room (p. p.) 22,00 €

double room (p. p.) 17,00 €

triple bed room (p. p.) 14,00 €

(bed linen included)

Dormitory rooms - if free - are available for guests who are visiting students.

Price per night

per person 10,00 €

bed linen (single payment) 3,50 €

Cafeteria Meals

Daily rate 15,00 €

Conference Rooms/ Home Kitchen

A deposit of 50€ is required from those that wish to use the kitchen. This sum can be paid in the ad building (reception) and will be refunded if the kitchen has been left in good condition. For rooms for events not connected to the campus (e.g. weddings, family parties etc.), please contact the administration office or R. Walz. A fee will be charged.

The conference room in the men's residence hall is reserved strictly for conferences, meetings and training events. Appropriate technology is available upon request. This room is not to be used for other meetings. We ask that you respect this request.

Student Housing

Postal Address:

Your Name
An der Ihle (*street number*)*
Zimmer (*Zimmernummer - im CON unbedingt notwendig*)
39291 Möckern - Friedensau
Deutschland

* At the telefon directories, that are next to all public phones you can find streetnumbers of all buildings.

Phone

How you can be reached:
+49 - (0)3921 - 916 - 0* (reception)

* Phone Numbers according to the telefon directory

Students may have an own phone in their rooms. Application forms are available in the residence hall office.

The charge: 12,00 € per month basic charge plus a fee for each phone call

There are some Telephone numbers with less charge possible:

01070

01055

01013

An example how to dial:

0 - 01070 - 001 -1234 - 56789

0= to call outside of the Campus
01070= number with less charge
001= country code (e.g. USA)
1234= area code
56789= phone number

Mobil Network

In Friedensau we have a mobile network antenna for D1-mobile net. Other mobile networks do not have a reception.

Rental Contract/Rules of Contract

All provisions of the rental contract (available at Martina Lucke) and security agreement must be observed. Additionally it is important that the **fire safety doors** in the dormitory areas remain closed otherwise their purpose will be defeated (which can lead to fatal consequences in the event of a fire).

The **fire extinguishers** must remain in their holders and should not be misused to prop doors open.

Smoking is not allowed in any of the university buildings or on the campus grounds. **Alcohol** is also forbidden. Open flames (candles etc.) are prohibited in dormitory rooms.

Laundry may only be dried in rooms designated for that purpose. Do not use the corridors and staircases for this purpose. These are escape routes and must remain clear at all times.

According to the Christian standards of the university, only students of the same sex may use a student dormitory room overnight. Guest rooms are available, at a fee, for persons of the other sex. Any (even partial) leasing of a room by students to a third party is prohibited on principle.

Housekeeping

All students are personally responsible for their own housekeeping. You can find cleaning products in appropriate areas (e.g. Cupboards for Cleaning Supplies). Married students will need to purchase their own cleaning products.

Washing Machines, Dryers and Drying Rooms

Coin-operated washing machines and dryers are located in the cellar of the student residence halls (CON / Conradi-Haus, LÜP / Lüpke-Haus, KOB / Kobs-Haus, HOY / Hoyer-Haus) , in the first floor of MEY / Meyer-Haus and in MIC 305/ Michael-Haus. You can wash your clothing here at the cost of approximately 1.00€ per load of washing. Please observe the manual for each machine. Drying areas (outside) are at the LÜP (Ihle), KOB, CON, KRU/ Krumm-Haus and MÜH / Mühlengebäude.

Please remove all laundry from outside lines before the Sabbath.

Drying rooms are available in the basements of the buildings. (In MEY laundry can be dried just inside the washing mashine room.)

Kitchenette

Kitchens are available for students and are located in the MEY, LÜP south (cellar), CON (1st Floor) and MIC (3th Floor).

Please leave the kitchen clean and tidy and ready for the next person to use.

Recycling

Please help preserve our environment.

See the available information sheet: "Garbage disposal in Friedensau".

Broadcast fees

All radios and TVs need to be registered and the fee paid. To find out if you can be exempt, check www.gez.de.

Student Work

Student Employment

Some important information about student employment:

Organization and Coordination

The dean of students is responsible for the distribution, allocation and coordination of student employment in consultation with the working area leaders.

Applying for work

As a rule, students seeking employment apply to the dean of students. In the event that there are more applicants than jobs, the a waiting list will be made.

Basically, student assistants require the approval of the dean of students to begin working.

Agreements / Hourly Wages

Confirmation of student employment, the number of hours, and wages cannot be made without a prior agreement with the dean of students. The number of working hours and wages paid are exclusively at the discretion of the university's economic committee and are not to be decided on by employees or the work area manager.

The dean of students can only arrange a level of employment that lies within the existing budget. In addition, only the Economic Committee can approve a budget increase, subject to the

availability of additional funds.
The hourly wages are listed in the current university list of fees.

Work Scholarships

During the school year students can work a maximum of 300 hours.

Work area managers or employees cannot award scholarships to students or make agreements concerning work scholarships. This is a decision made by the scholarships commission and the economic committee.

Further Work Opportunities

The nursing home offers students further opportunities for employment. Applications and inquiries can be directed to the head nurse, Michaela Behrendt.

Tel. 6 - 17 20

Recreational Activities

Sports

The gymnasium is available for everyone's use. Please check availability before use and sign up on the list at the reception desk. You need to sign for a key to the gym, available at the reception desk in the ad building.

Please note: do not use shoes with dark soles in the gym!

Telephone

Gymnasium 105

The following sports can be played *in the gym*:

Badminton	Basketball
Volleyball	Indoor soccer
Ping Pong	Handball

In the Park:

Chess
Tennis
Table Tennis

Fitness Center

The fitness center is located on the first floor of the Erich-Meyer-Haus. The user fee is 4 €.

R. Spiegler

Tel. 177

Soccer

The soccer field is across the creek, behind the playground. Please sign up for use.

F. C. Friedensau (Team)

Paul Herter

Tel. 280

Horse Riding

Here in Friedensau we have four horses for different types of riders. If you want to participate, join the "Hochschulsportverein" (university sports club) and get a private accident insurance. If you have a rider's pass according to FN guidelines, you are allowed to ride on your own. For all others: if you are able to ride a bit or you want to learn it, there are riding lessons. Those interested please contact:

Annika Woysch

Tel. 390

E-Mail: annika.woysch@thhf.net

Swimming

Nice places for swimming include: „Dannigkower Lakes“ near Gommern. Another lake is also near Mützel (Zernauer See), Zabakuck, Parey ("Kühns Loch", "Glados Loch"), Burg (Niegripper See) and Parchau, Theeßen (Theeßen Waldbad)

Swimming Pool Burg

Kirchhofstraße 1

Tel. (0 39 21) 30 53

Opening Hours

T, W	06.30 - 08.30am
	01.00 - 09.00pm
T, W (Okt-Apr.)	01.00 - 10.00pm
Th	01.00 - 05.00pm
F	01.00 - 09.00pm
Sa/Su	10.00am - 05.00pm
Sa (Okt.-Apr.)	11.00am - 08.00pm
Su (Okt.-Apr.)	10.00am - 06.00pm

Sauna – In the Schwimmig Pool Burg

M.-Fr.	09.00 - 9.00pm
Sa.	11.00 - 8.00pm
Su.	10.00 - 6.00pm
M./ Sa./ Su.	mixed
T./ Th.	Women
W./ Fr.	Men

Nautica Recreational Pool Magdeburg

Herrenkrugerstr.150
39114 Magdeburg
Tel. (03 91) 8 18 10 -0

Sauna – Ludwig-Richard-Conradi-Haus

Opening hours by appointment
Fee: 2,50 € p.p.

Igor Davydov
Tel. 368

Gardens

Student gardens are available. Contact
Wolfgang Stammler for more
information.

Tel. 140

Student Meeting Center (StuZ)

Saturday Night – no plans yet? Or do
you simply need a little break?

Come to the StuZ!

Here you can relax, play games, and of
course you can enjoy tasty hot or sweet
snacks, ice cream, and drinks.

The StuZ is also used for the church
potluck every first Sabbath in the month
and for different parties. It is also often
used by study groups, for vespers, for
meetings such as Link2Life. Those who
want to use the StuZ privately or for
large gatherings, please contact the
“StuZ-Kommissar”: Dominik Gelke.
Thus, we can plan well and avoid
overlaps.

The StuZ is in the Erich-Meyer-Haus

StuZ-Café:

W	8.00 - 10.00pm
Sa	8.00 - 11.00pm

You are also very welcome to join the
StuZ team!

E-Mail: StuZ.info@gmx.de

Music

If you play an instrument you can always
practice in your free time. For more
information about music activities ask

André Hummel
Tel. 122/238

Creativity

“Krea - Treff”/ “Creative-Meeting”

Meet other women and relax over crafts.

Where: Student Residence Hall

What: Silk painting, Pottery, Paper art,
flower arrangements, candles,...

Anna Tide
Tel. 336

Pottery

Are you interested? Come and join us!

Tuesday 3.00 - 5.00pm

Where:

Student Residence Hall
„Töpferraum“/ Pottery Room (Basement)

Alina Höschele
Tel. 310

Would you like something new? We would love to have you here!

Cinema

CinemaxX Magdeburg GmbH
Kantstr. 6, Magdeburg
Tel. (03 91) 59 90 - 0 77

Village Cinemas
Am Pfahlberg 5, Magdeburg
Tel. (03 91) 2 55 25 - 22

Cultural Events

For information on cultural events, museums, cinemas, exhibits, or sight seeing check the bulletin boards or brochures at the reception desk in the ad building or in the library.

Cafeteria

Opening Hours

Mon.-Fri.:

Breakfast 07.00 - 08.00am

Lunch 12.15 - 1.45pm

Dinner 5.30 - 6.45pm

Sat. and Sun:

Breakfast 07.30 - 09.00am

Lunch 12.15 - 1.15am

Dinner 5.30 - 6.45am

Different Opening Hours during breaks.

Prices:

Prices are attached to every meal and drink.

You pay with a meal card that can be used by any person.

Tel. Kitchen 178

Shopping/ Services

Bank

Sparkasse Jerichower Land (Bus) – in front of the nursing home
Tue. 12.30 - 2.00pm

Crafts Gift Shop

Original gifts: ceramics, cards, flower arrangements, silk scarves, candles and more. You will find these things in the lounge of student residence hall.

W. Stammer
Tel. 140

Second-Hand-Shop

The Thrift store (AWW) provides quality clothing at a low price.

Schw. Rönkendorf
Tel. 6 - 19 40

Groceryshop

Our little corner shop is located next to the mill.

Here you will find anything you need - "And what you don't find, you don't need".

Mon. - Fri. 09.30am - 03.00pm
Sun 09.00am - 11:00 am

Ordering Service

Anything can be ordered within days. You can also order clothes and books from magazines ("Quelle", "Otto", Hänssler Verlag) You save approx. 5,90€ on shipping.

Photoservice

- Get films developed etc.

More Service

- Photo copies
- Post office
- Dry cleaning
- Alteration tailor

Tel. 179

Online – Service

Books online postage-free German and English:
<http://www.amazon.de>

Online Directory Assistance
<http://www.teleauskunft.de>

Online Car lift
<http://www.cyberlift.de>

Online Railway information („DB“ + Tickets)
<http://www.bahn.de>

Public Transportation

Bus

The bus stop is located at the entrance to Friedensau. There you will also find the departure schedule (to Burg and Möckern) Sun. 09.00 - 11.00am

„Bundesbahn“ / Train Station

Train station Burg

Tel. (0 39 21) 72 88 66

Ticket Information

Tel. (08 00) 1 50 70 90

Reduced Rates

For more information see the railroad time table at the administration office

Media and Information

Please check flyers, posters and bulletin boards for information

Topics

Academic information, schedules, student council, library, institutes, Adventist church, residence halls, private announcements, events

Location

Otto-Lüpke-Haus North, first floor

Topics

Finance office, community matters

Location

In the Cafeteria, first floor, left

Topics

Friedensau Events

Location

Showcase next to the flags

Topics

Friedensau Community

Location

Showcase in front of the cafeteria

Topics

Residence Halls, events, private post

Location

in the hallways of the residences

Security

Unfortunately, there has been a lot of theft lately. Please be careful and follow these steps to help decrease the problem:

1. Lock your car
2. Lock your bike during the day and keep it inside at night.
3. Lock doors after 10 pm and keep them locked.
4. Close windows on the ground-floor levels during the night.

Emergency call

Police	110
Emergency/Fire	112
Toxin emergency	(03 61) 73 07 30
Credit card blocking (To block your credit/ec-cards.)	116 116

Liability Insurance

Every student needs to be insured. At registration and at the end of the year you need to provide proof of insurance

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